

Full-Time Optician



Southern California College of Optometry (SCCO) at Marshall B. Ketchum University (MBKU) is seeking applicants for the position of Optician to join the Optical Department at the Los Angeles location.

QUALIFIED CANDIDATES WOULD BE EXPECTED TO:

- Assist patients with frame and lens selections
- Perform frame adjustments
- Process and submit lab orders for frames and lenses
- Process and submit lab orders for contact lenses
- Assist in calling patients when their orders are ready for pickup and set appointments when needed
- Help maintain contact lens trials and fitting sets
- Help with monthly invoices, meeting with frame vendors and provide input on frame inventory
- Stay up-to-date on current lens designs through continuing education (provided)
- Stay up-to-date on special programs and discounts and offer to eligible patients
- Interact with student interns as they practice performing the above tasks on their patients
- Coordinate with the front desk administrators, directors and biller to ensure continuity of care and completion of tasks
- Help with translating between English and Spanish if able

The UECLA clinic proudly serves a predominantly underprivileged population in South Central Los Angeles. We are a fast-paced, high complexity practice and offer several specialty services to those in need. We are looking for individuals who are enthusiastic, energetic and passionate about providing care in this environment.

Candidates must have a high school diploma. Preference will be given to applicants with experience in an optical setting and those who are board-certified opticians. Fluency in Spanish is preferred. This is a full-time position with a benefits package. Hourly rate will be determined based on experience and training of the candidate. Schedule will be Tuesdays through Saturdays.

Review of applications will continue until the position is filled.

FOR MORE INFORMATION ABOUT EMPLOYMENT AT MBKU, PLEASE VISIT:

ketchum.edu/employment

CANDIDATES SHOULD SUBMIT A RESUME AND REFERENCES TO:

Dashaini Retnasothie, OD, MS, FAAO and Lisa Wahl, OD, FAAO
Co-directors of University Eye Center Los Angeles

3916 S Broadway
Los Angeles, CA 90037
UECLADirector@ketchum.edu

ABOUT MBKU

MBKU is a private, non-profit, accredited educational institution, located in Fullerton, California. MBKU is a comprehensive health care university, built upon a legacy of over 110 years of academic excellence and clinical education. The founder of SCCO at MBKU, was a medical doctor, pharmacist, and passionate advocate for medical education. The mission of MBKU is to educate caring, inspired health care professionals who are prepared to deliver collaborative, patient-centric health care in an inter-professional environment.

Created as SCCO, and expanded to offer a range of inter-professional programs and health care initiatives, MBKU also has a School of Physician Assistant Studies and a College of Pharmacy. This is an exciting time for health care, for medical innovation and education, and for our community. We believe the future is bright, and look forward to advancing it together.

MBKU is an equal opportunity employer; requirements are subject to possible modification to reasonably accommodate individuals with disabilities.